



# भारतीय प्रौद्योगिकी संस्थान पटना

## INDIAN INSTITUTE OF TECHNOLOGY PATNA

कनपा रोड़, बिहटा, पटना- 801106, बिहार, Kampa Road, Bihta, Patna - 801106, Bihar

### 1. Details of the Event:

Name:	Duration:
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### 2. Details of Requisition:

S. No.	Name of Facility	No. of Persons	Date		Time
			From	To	
1	Auditorium Main Hall				
2	Auditorium Hall with (i) One Conference Room on Ground Floor (ii) Two meeting Rooms on Ground Floor (iii) 2 Multimedia rooms in First Floor				
3	Ground Floor (One Conference Room & Two meeting Rooms)				
4	First Floor (2 Multimedia rooms)				
5	Single room booking – Conference rooms/multimedia rooms with audio video facilities				

### 3. Bill(s) to be settled by:

<input type="text"/>	Indenter	<input type="text"/>	Department
<input type="text"/>	Project No.....		

### 4. Indenter's Profile: If from IIT Patna :

Name	
Emp No.	
E-mail	
Contract No.	

### 5. Indenter's Profile: If from outside IIT Patna :

Name of the Organization	
Name of the person	
E-mail	
Contract No.	

### 6. Approvals:


For office use only

Regn. No.



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<b>Status of Booking</b>	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Not Confirmed
<b>Asst. Caretaker</b>	<b>Manager</b>	<b>Administrator-In-Charge</b>