# INDIAN INSTITUTE OF TECHNOLOGY PATNA

Bihta, Patna-801106



#### MINUTES

### **BOARD OF GOVERNORS**

Meeting No. :

2016/23<sup>rd</sup> BoG Meeting

Venue

Meeting Room

IIT Kanpur Outreach Centre

Sector-62, Noida (UP)

Date

15<sup>th</sup> November, 2016

Time

11.00 AM to 1.30 PM

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# INDIAN INSTITUTE OF TECHNOLOGY PATNA MINUTES OF THE 2016/23RD MEETING OF THE BOARD OF GOVERNORS

held on Tuesday, the November 15, 2016 at 11.00 hrs in IIT Kanpur Outreach Centre, Section-62, Noida (UP)

#### Those Present:

Shri Ajai Chowdhry
 Founder Member, HCL

: Chairman

2. Prof. Pushpak Bhattacharyya Director, IIT Patna

Member

3. Prof. Ajay Chakrabarty
Former Vice-Chancellor, BIT Meshra

: Member

4. Prof. Amitabha Ghosh
Former Director, IIT Kharagpur

: Member

5. Prof. Sriman K. Bhattacharya Former Director, CBRI Roorkee

: Member

Professor, Civil Engineering, IIT Kharagpur

6. **Dr.** T. **Mukherjee**Former Dy. Managing Director, Tata Steel

: Member

7. Dr. Nalin Bharti
Associate Professor

: Member

Department of Humanities & Social Sciences

8. Dr. Karali Patra
Associate Professor

: Member

Department of Mechanical Engineering

Shri Subbash Banday

9. Shri Subhash Pandey Registrar, IIT Patna : Secretary

#### Leave of absence:

- 1. Principal Secretary, Department of Science & Technology, Govt. of Bihar.
- 2. Principal Secretary, Department of Science & Technology, Govt. of Jharkhand.

#### PROCEDURAL MATTERS

BOG 2016.23.1 Opening remarks of the Chairman, Board of Governors, IIT Patna

The Chairman welcomed all the members present in the meeting. He expressed concern that even after giving the deposit money to EIL in March 2016, it is only now that activities on the ground have started. He suggested the Director follow up continuously with EIL so that the project moves forward fast. Then he called the meeting to order.

	To confirm the minutes of the 2016/22nd meeting of
BOG 2016.23.2	the Board of Governors held on 04.08.2016 in meeting
	room, Outreach Centre IIT Kanpur at Noida

The Minutes of the 2016/22<sup>nd</sup> meeting of the Board of Governors held on August 04, 2016 approved by the Chairman have been circulated to all the members. Prof. S.K. Bhattacharyya gave a comment regarding the construction of Library building adjusting the construction cost of one Academic building. Prof. Bhattacharyya did not mean to construct library building at the cost of academic buildings, rather it should be taken up in a phased manner instead of taking up a full-fledged state of art library building, if there is fund crunch. The Board considered his comment, advised to modify the minutes accordingly and approved the Minutes of 2016/22<sup>nd</sup> meeting of the Board of Governors held on August 04, 2016.

	Action									
BOG 2015.23.3	2016/2.	1st and	2016/	$22^{nd}$	mee	tings	of	BoG	held	on
1	8.11.20	15, 8.0	4.2016	and	4.08	.2016,	res	spect	ively	

The statement showing the present position on the outstanding items of the Minutes of the previous 2015/20<sup>th</sup>, 2016/21<sup>st</sup> and 2016/22<sup>nd</sup> meetings of the Board of Governors held on 8.11.2015, 8.04.2016 and 4.08.2016, respectively are given below:

The box stating 'Current Status' appearing in the table below has now been updated by incorporating the details of the observations/comments made by the BOARD during the meeting. The observations and comments have been placed in *italics*.

Item No. 01	BOG 2015.20.16
Title in brief (please see the agenda for details)	To consider and approve Medical Insurance Scheme for the employees of the Institute
	The Institute was exploring the possibility of having a Medical Insurance Scheme at IIT Patna in line with that in IIT Guwahati Mediclaim insurance agreement. Various government insurance agencies were being contacted to negotiate the cost. The final proposal with financial implication would be placed in the next Board meeting.  IIT Patna adopted finally the modality of IIT Guwahati and the details of
Action Taken	expenses, insurance company etc. would be placed on the table. Since, IIT Patna was adopting the mediclaim insurance policy in line of IIT Guwahati, it would be explored if both IITs can take a combined policy, causing the premium to go down. For post-retirement medical scheme, IIT Kanpur was contacted, and according to them there are two options: either a retired person can opt for outdoor facility in Institute hospital/empaneled hospitals or Rs. 500/- will be given to him every month along with pension. Further, keeping in view the inadequate medical facilities in the new Institute, it was proposed that vaccination charges may be allowed at par with the empaneled hospital, i.e., Mahaveer Vatsalya Hospital who was
	having this facility. Some of the employees were already availing it.  The Board advised to bring a concrete plan of Mediclaim policy in the next meeting. It was also advised that empanelment of AIIMS Patna should be explored. For vaccination, the Board agreed to reimburse the

	amount at par with present empaneled hospital. The Board also considered and approved to adopt modality of IIT Kanpur for post-retirement medical scheme.
Current Status	In the Registrars meeting of IITs held in IIT Guwahati, a committee was constituted comprising of Registrar, IIT Indore (Convener), Registrar, IIT Patna, Registrar, IIT Kanpur and Registrar, IIT Madras to explore a combined medical insurance policy of all the IITs. In the mean time, it was also observed in the 154 <sup>th</sup> meeting of IITs Directors that IIT Madras has already worked out a common medical insurance scheme and successfully implemented it for its employees so far as hospitalization and critical care besides routine check, lab tests etc. are concerned. IIT Madras model may be explored by the committee of Registrars constituted to work out a common medical insurance scheme across IITs and submit their report after consulting other schemes/models followed by the rest of IITs.  For empanelment of AIIMS, steps are being taken by Institute Medical Committee which will be reported in next Board meeting.  The Board advised to come up with a concrete plan in next meeting according to the directives given in the 154 <sup>th</sup> Directors meeting.

Restricted from viewing as per directives of IIT Council

Item No. 3	BOG 2016.21.14
Title in brief	To consider and approve Recruitment Rule and Promotion
(please see the agenda for details)	Policy for staff of the Institute
Action Taken	Dr. Mohd. Kaleem Khan, Associate Dean (Administration) made a detailed presentation on Recruitment Rule and Promotion Policy (RR&PP) for the staff of the Institute. The Board considered and discussed the RR & PP proposal. Following were suggested:  1. Post Sanctioning Committee should be replaced with Post Recommending Committee.  2. The term "Contract" should be reviewed (as per labour law, contract of more than 89 days cannot be terminated). The termination clause should be re-looked at and legally vetted.  3. Quota of 10% for Group C should be reviewed from legal point of view.  4. After six years, a candidate has to fill-up a self-assessment form with

	application. The template of the self-assessment form should be attached with the proposal.  5. Most importantly, all legal angles should be cleared, and the proposal document should be thoroughly legally vetted by legal experts.  Dr. Mohd. Kaleem Khan, Associate Dean (Administration) presented a revised and vetted document of RR&PP incorporating all the suggestions made by the Board in its last meeting. The revised proposal of RR&PP was discussed at length and it was further suggested by the Board that document should be revised in terms of the recommendations of 7 <sup>th</sup> CPC since the notification has already been published in the Gazette and order in this regard would be forthcoming. It was also suggested by the Board to create a general promotional ladder for all cadres with two promotional moves like the MACP scheme of the Government.  The Board further raised a question whether a person appointed on contract basis through a proper government procedure against a permanent post with Grade Pay, getting increments every year and availing benefits equal equal to those of a permanent employee can be terminated after 3 years. The Board was not comfortable on this issue.  With the above observation, the Board suggested to bring a revised RR&PP document in the next Board meeting taking care of all the above
<u> </u>	As per the suggestion of the Board, the documents were sent to another
Current Status	lawyer to vet it thoroughly. Since the 7 <sup>th</sup> pay commission has not yet been implemented in the Institute, the revised document will be placed before the Board after implementation of 7 <sup>th</sup> pay commission.  The Director apprised the Board that every year the Institute will come up the proposal of creating new posts based on the sanctioned ratio of 10:1:1.1, corresponding to student strength increase (about 100 every year). The Board agreed to the concept and advised to get first the recommendation of Finance Committee, then to Board for approval.

Item No. 4	BOG 2016.21.27 (ii)
Title in brief (please see the agenda for details)	To consider and approve petrol reimbursement to all service personnel (like CC staff and IWD staff)
Action Taken	The modality of reimbursement will be devised after consulting older IITs and placed before the Board for approval.
Current Status	The process of devising modality after consulting of older IITs is going on and it will be placed before the Board in the next meeting.  The Board advised to come up with a concrete plan in the next meeting.  One member pointed out that the situation of an employee getting (i) Travelling Allowance as per their entitlement which is from Rs. 600/- to Rs. 3,200/- plus DA and also (ii) bus service hired by the Institute by paying the Institute a token amount (Rs 250 only), is not correct. The Board suggested to bring detailed report on the matter in the next meeting. However, the Institute can have bus services for students surely.

Item No. 5	BOG 2016.21.27 (iv)
Title in brief	To consider and approve disposal of old laptop/desktop
(please see the agenda for details)	computers
Action Taken	Detailed modality is being explored for disposal of old laptop/desktop. The report of the modality will be placed in the next BOARD meeting.
Current	The process of framing modality for the disposal of old laptop/desktop is
Status	still going on and will be placed in the next BoG meeting.

The Board suggested to consider a quick plan to dispose of these old laptop/desktop either by auction or by buy back option.

Item No. 6	BOG 2016.22.4
Title in brief (please see the agenda for details)	To consider and approve the recommendation made by Building
Action Taken	The Board considered and approved the recommendation made by the BWC in its 2016/24 <sup>ln</sup> and 2016/25 <sup>ln</sup> meetings on all items for its future compliance, except the following items with these observations:  1. BWC 2016.24.4 "To consider and discuss construction of urgent works like cycle stand, shed for car parking, scooter parking, open air theater, fire ring, car and cycle parking in academic area etc."  The Board turned down the recommendation of price negotiation with EIL for increasing the scope of work beyond that advertised. These small value urgent works may be taken up through open tender by IIT Patna by engaging contractor following Gol norms.  2. BWC 2016.25.6 "To consider and discuss proposed new construction along with tentative cost".  a. Area of library was observed to be small. It was advised to plan and construct the original State-of-Art Library. It was also advised to construct/plan those infrastructure for which money may not be available in future. The Institute may add new Academic Buildings in due course in the future.  b. Construction of single bed/two bed/three bed rooms for Girls' hostel has been discussed and it was decided to construct single as well as two bed rooms in proportion to the number of girl students in various years.  c. The estimate of Auditorium was discussed, and it was advised to review the same along with its capacity.  d. The Board advised to empanei/hire one Architect to assist the Institute in the finalization of design and concept of buildings.  e. It was also advised that all the above suggested modifications would be shown to Prof. S. K. Bhattacharyya and then the final plan be approved by circulating to all the Board members. Prof. Bhattacharyya has also been requested by the Board to be associated with the construction activities of IIT Patna as per his convenience. He was kind enough to accept it.  3. BWC 2016.25.6 "To consider and discuss methodology of including engagement of Government agencies for entrusting the work on deposit basis from concept to commi

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Item No. 7	BOG 2016.22.5
Title in brief (please see the agenda for details)	To consider and accept the recommendation made by Finance Committee in its 2016/17 <sup>th</sup> meeting held on 8.07.2016
Action Taken	The 2016/17 <sup>th</sup> meeting of Finance Committee was held on 08.07.2016 in the meeting room, Outreach Centre IIT Kanpur at Noida. The Board considered and approved the minutes of 2016/17 <sup>th</sup> Finance Committee for future compliance.  The Board noted it.

Item No. 8	BOG 2016.22.6
Title in brief (please see the agenda for details)	To consider and approve the recommendation made by Senate in its $2016/16^{th}$ meeting held on $28.07.2016$
Action Taken	All recommendations made by Senate in its 2016/16 <sup>th</sup> meeting held on 28.07.2016 were noted and approved by the Board for future compliance.
	The Board noted it.

Item No. 9	BOG 2016.22.7
Title in brief (please see the	To consider and approve the degree of graduating students for
agenda for details)	awarding them in ensuing 4th Convocation
Action Taken	The Board approved the degree of graduating students for awarding them in ensuing 4 <sup>th</sup> Convocation. The 4 <sup>th</sup> Convocation was held successfully on 06.08.2016.
	The Board noted it.

Item No. 10	BOG 2016.22.8
Title in brief (please see the agenda for details)	To consider and approve Annual Accounts for the Financial Year 2015-16 prepared by the Institute – a presentation by Assistant Registrar (Finance & Accounts)
Action Taken	The Board considered and approved the Annual Accounts prepared by the Institute for the Financial Year 2015-16.
	The Board noted it.

Item No. 11	BOG 2016.22.9
Title in brief (please see the agenda for details)	To consider a presentation by Head, Department of Chemical and Biochemical Engineering for his vision and mission of the department
Action Taken	The Board considered and appreciated the presentation made by Head, Department of Chemical and Biochemical Engineering for his vision and mission of the department. All the suggestions given by the Board on the presentation were communicated to the Department for future compliance.
	The noted and advised that action taken on suggestions made by the Board should also be reported in the successive Board meeting.

Item No. 12	BOO	3 2016.22.10							
Title in brief (please see the agenda for details)		consider ruitment	and	approve	procedure	for	the	post	doc

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	The decision of the Board has been implemented.
Action Taken	The Board noted and approved the ratification that Faculty Affairs office will take care of application instead of the Academic Section.

Item No. 13	BOG 2016.22.11
Title in brief (please see the agenda for details)	To consider and approve additional non-faculty position in view of increased of student strength
	Recruitment of non-faculty positon is under process.
Action Taken	The Board noted it.

Item No. 14	BOG 2016.22.12
Title in brief (please see the agenda for details)	To consider and approve implementation of Annual Performance Appraisal Report (APAR) instead Annual Confidential Report (ACR)
Action Taken	As per decision of the Board APAR has been prepared and circulated for implementation.
	The Board noted it.

Item No. 15	BOG 2016.22.13
Title in brief (please see the agenda for defails)	To consider and approve the Annual Report of the Institute for the FY 2015-16
Action Taken	The Board considered and approved the English version of Annual Report of the Institute for the FY 2015-16. The Hindi version of Annual Report was placed on table for consideration and approval of the Board.
	The Board approved the Hindi version of Annual Report of the Institute for FY 2015-16.

Item No. 16	BOG 2016.22.14
Title in brief (please see the	To consider and discuss grant lien to Mr. Sanjay Kumar, Deputy Registrar to join Central University of South Bihar
agenda for details)	
Action Taken	As per approval of the Board, 1 year lien has been granted to Mr. Sanjay Kumar, Deputy Registrar to join Central University of South Bihar.
	The Board noted it.

Item No. 17	BOG 2016.22.15
Title in brief	To consider and discuss the name of Chief guest for next
(please see the agenda for details)	Convocation
Action Taken	As per decision of the Board, Padma Bhushan Babasaheb Neelkanth Kalyani would be the Chief Guest of next Convocation—2017 and Prof. Vijoy Kumar, Dean of Digital Learning, MIT as Guest of Honour.
	The Board note and approved it. The Chairman appreciated the help given by Dr. T. Mukherjee for getting the time schedule of the Chief Guest.

BOG 2016.23.4	To consider and approve the recommendation mad	e
	by Building & Works Committee (BWC) in it.	
	2016/26 <sup>th</sup> meeting held on 3.11.2016	

Mr. Devanand Jha, Executive Engineer (Civil) of IIT Patna made a power point presentation before the Board on the new construction as well as the proposed construction. The Board discussed minutes of 2016/26<sup>th</sup> meeting of Building & Works Committee (BWC) held on 3.11.2016 and approved the recommendations made by BWC. The Board suggested specially on agenda no. "BWC 2016.25.6" under ATR, item no. 15 for the possibility of open tendering among public enterprises instead of awarding the whole phase-II works to CPWD. The details of works amounting Rs. 237.66 Cr is attached at APM-01.

The Board considered and approved the recommendation made by BWC in its 2016/26<sup>th</sup> meeting with above observation.

BOG 2016.23.5	To consider and approve the recommendation made by
	Senate in its 2016/17 <sup>th</sup> meeting held on 16.09.2016

The 2016/17<sup>th</sup> meeting of Senate held on 16.09.2016 in the Senate Room of IIT Patna. The Board has gone through each item and the minutes of 2016/16<sup>th</sup> Senate meeting and approved the recommendation made by Senate in its 2016/17<sup>th</sup> meeting.

The Board considered and approved the recommendation made by Senate in its 2016/17<sup>th</sup> meeting held on 16.09.2016.

BOG 2016.23.6	To consider and discuss the draft Separate Audit
	Report (SAR) received from CAG for the Financial
	Year 2015-16

The Annual Accounts for the FY 2015-16 has been prepared and audited by a team of CAG. The team visited the Institute from 25<sup>th</sup> July to 12<sup>th</sup> August 2016. The Board has gone through the draft SAR received from CAG and approved the same. It was suggested that the final SAR when received must be circulated amongst Board members to take immediate email approval

The Board considered and approved draft SAR received from CAG for the Financial Year 2015-16 with above modality.

	BOG 2016.23.7	To consider a	pre	sente	ation by	Неа	d, Depart	men	t of
		Mathematics	for	his	vision	and	mission	of	the
-		department							

As per decision of the BOARD in its meeting 2015/18<sup>th</sup>, one department would give presentation in every meeting for the vision, plan and development of the department. This time Head, Department of Mathematics had given presentation for its vision, plan and development of the department.

The Board considered and appreciated the presentation with suggestion that department should interact with industry to increase Industry-Academia interaction by running industry oriented courses for the M.Tech. program.

The Board considered appreciated the presentation by Head, Department of Mathematics for his vision and mission of the department with above suggestions.

BOG 2016.23.8	To	consider	and	approve	norms	regarding
	Prof	essional De	velopm	ent Allowa	nce (PDA)	

The detailed procedure for the post doc recruitment was placed on table for consideration and approval of the Board. The Board considered and discussed the matter in detail. It was suggested by the Board that the Institute should wait till the recommendation of 7<sup>th</sup> Pay Commission and allow use of PDA on accumulation basis with a capping of Rs. 2 Lakh till 2<sup>nd</sup> year and 3 Lakh in the 3<sup>rd</sup> year.

The Board considered and approved the modality of PDA with above suggestion.

BOG 2016.23.9	To	consider	and	approve	holidays	list	for	the
	cal	endar year	2017	*			5)	

The list of holidays for Calendar Year 2017 as per the norms provided by the Ministry has been prepared. The Board approved the holidays list for the calendar year 2017.

The Board considered and approved list of holidays for Calendar Year 2017 as per the norms provided by the Ministry.

BOG 2016.23.10	To consider and discuss waive off contract period of
	the regular employee again appointed in different
	portfolio

The Board was not comfortable on the proposed matter and turn down the agenda.

The Board considered and turns down the agenda.

BOT 2016.23.11	To consider and discuss the case of Dr. Jimson
	Mathew appointed as Associate Professor in
	Department of Computer Science & Engineering, who
	is overseas citizenship of India and British National

The Board considered and approved to give the whole salary to him with arrear. The Board has also suggested get the clearance Ministry of External Affairs before confirmation of his service at the Institute. The Board also suggested adopt the practice of IIT Kharagpur in this regard.

The Board considered and approved giving whole salary to him with arrear.

BOT 2016.23.12	To	consider	and	approve	hiring	of	flats	for	guest
	hot	use							

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The Board considered and approved hiring of flats for guest house near Patna till that time guest house is constructed.

The Board considered and approved hiring of flats for guest house.

	AGENDA FOR INFORMATION AND REPORTING
BOG 2016.23.13	To report extension of revised provisions in respect of Deputy Registrar and Assistant Registrar in IITs
The Board noted	and approved it.
BOG 2016.23.14	To report signing of MoU between Tektronix (India) Pvt. Ltd. and Indian Institute of Technology Patna
The Board noted	and approved it.
BOG 2016.23.15	To report appointment of Prof. Dibyendu Mukherjee as Visiting Professor in Chemical and Biochemical Engineering Department
The Board noted	and approved it.
BOG 2016.23.16	To report appointment of Er. A. M. Haidery as Consultant (Civil Works) on contract
The Board noted	and approved it.
BOG 2016.23.17	To report revision of pay of Mr. Mritunjay Anand Assistant Librarian
The Board noted	and approved it.
BOG 2016.23.18	To report change of name from SRIRU (Sponsored Research and Industrial Relations Unit) to R&D (Research & Development)
The Board noted	and approved it.
BOG 2016.23.19	To report apprising student strength of IIT Patna

BOG 20	16.23.19	To report apprising student strength of IIT Patna	
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The Board noted and approved it.

BOG 2016.23.20	To report the status of joining/leaving of faculty
	members & staff in the Institute

The Board noted and approved it.

BOG 2016.23.21	To report the status of sponsored Research Projects	-
	approved by various sponsoring agencies	

The Board noted and approved it.

BOG 2016.23.22	To	report	about	National	anđ	Inter	national
	con	ferences/	seminars	attended	by	the	faculty

members

The Board noted and approved it.

## Additional Agenda Items

Item No.	Brief Particulars
BOG 2016.23.23	Any other item with the permission of the Chair
Restricted	from viewing as per directives of IIT Council
BOG 2016.23.23 (ii)	To consider and suggest regarding giving increment to Dr. Chiranjit Sarkar after re-joining the Institute
	The Board considered and approved counting Dr. Chiranjit Sarkar's extraordinary leave for increment purpose following government guideline.
	The Board considered and approved giving increment to Dr. Chiranjit Sarkar after re-joining the Institute as per government rule.
BOG 2016.23.23 (iii)	To consider and approve constitution of selection committee for the post of Registrar and date of presentation and interview
ŧ	The Board considered and approved the proposed selection committee for the post of Registrar.
	The Board considered and approved the selection committee for the post of Registrar.
BOG 2016.23.23 (iv)	To consider and approve grant of non-productivity linked bonus (ad-hoc) to employees of the Institute for FY 2015-16 and arrear of FY 2014-15
	The Board considered and approved grant of non-productivity linked bonus (ad-hoc) to employees of the Institute for FY 2015-16 and arrear of FY 2014-15.
	The Board considered and approved.

Director, IIT Patna placed before the Board the point that this is the last Board meeting for Shri Subhash Pandey, Registrar as Secretary of the Board of Governors,

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IIT Patna, since he will be superannuating on 31<sup>st</sup> January 2017. The Board appreciated his services and placed it on record.

As there were no other items for discussion, the meeting ended with a vote of thanks to the Chair.

(Subhash Pandey) Secretary, Board of Governors

&

Registrar, IIT Patna

(Prof. Pushpak Bhattacharyya) Member, Board of Governors

&

Director, IIT Patna

Chairman, Board of Governors

IIT Patna

#### Annexure -A

A. Following buildings of IIT Patna are presently assigned/entrusted to CPWD for construction of deposit basis from concept to commissioning:-

	Details of w	ork	Allotted time of construction in months.			
SL. No.	Name of Building with appropriate area.	Туре	Foundation including piling etc up to plinth beam	Super structure including brick work etc	Finishing	Total
1.	Guest House (one), 4798.51 Sqm.	G+2	3	4	6	13
2.	Auditorium (one), 7710 Sqm	G+1	3	4	6	13
3.	Library, 9857 Sqm	G+4	3	6	6	15
4.	Central lecture hall (One),5490 Sqm	G+1	3	4	5	12
5.	Workshops (Three numbers), 2258 Sqm	GF with structural steel roof	2	6	4	12
6.	Academic Building (One Block),9885Sqm	G+5	4	7	8	19
7.	B type Quarters (One Block),5769 Sqm	G+8	4	10	10	24
8.	Sports facility					5

#### B. Services

SL.	Description of work	Туре	Allotted Time
No.			
1.	Road	Services	Services of above buildings and other
2.	Storm water drain, sewer line, rain water harvesting, STP	Services	services should be executed . along with the construction of buildings.
3.	External water supply	Services	
4.	External electrification	Services	
5.	Internal & external civil work related with IT	Services	
6.	External fire fighting system with pump, motor etc.	Services	

- C. The buildings shall be handed over as per the completion schedule given above.
- D. Time for preconstruction activity like preparation of design, drawings, detailed BOQ, tendering, selection of contractor and award of work is four (4) months from the date of initial deposit made to CPWD.
- E. Total tentative cost for above buildings including services are 237.66 Cr.

As Charandyha.