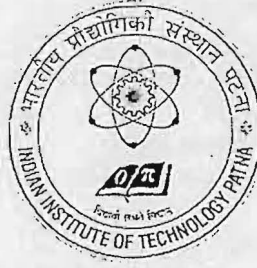


भारतीय प्रौद्योगिकी संस्थान पटना
बिहटा, पटना-801106

INDIAN INSTITUTE OF TECHNOLOGY PATNA
Bihta, Patna-801 106



कार्य विवरण
MINUTES

अधिकासी मंडल

BOARD OF GOVERNORS

Meeting No. : 2020/34th Meeting
Venue : IIT Kanpur Outreach Centre
Sector 62, Noida, U.P
Date : 20th February, 2020
Time : 3:00 PM

INDIAN INSTITUTE OF TECHNOLOGY PATNAMinutes of the 2020/34th meeting of**THE BOARD OF GOVERNORS**held on Thursday, the 20th February, 2020 at 3:00 PM in the meeting room, IIT
Kanpur Outreach Centre, Sector 62, Noida, U.P.Those Present :

- | | | | |
|----|---|---|----------------------|
| 1. | Prof. Pushpak Bhattacharyya
Director, IIT Patna | : | Chairman (In-Charge) |
| 2. | Prof. Pushpak Bhattacharyya
Director, IIT Patna | : | Member (Ex-officio) |
| 3. | Additional Secretary/ Joint Secretary
MHRD, Govt. of India
<i>(Comments received vide letter
F.No. 10-8/2018-TS.I dated 20.02.2020)</i> | : | Member |
| 4. | Prof. Yogesh Singh,
Vice-Chancellor, Delhi Technological University | : | Member |
| 5. | Dr. Mangesh V. Joshi,
Managing Director,
Sanrachna Structural Strengthening Pvt. Ltd
Thane (W), Mumbai | : | Member |
| 6. | Dr. Preetam Kumar
Associate Professor,
Department of Electrical Engineering | : | Member |
| 7. | Dr. Mayank Tiwari
Associate Professor,
Department of Mechanical Engineering | : | Member |
| 8. | Sh. Vishwa Ranjan
Registrar, IIT Patna | : | Secretary |

Leave of absence:

- | | | | |
|----|--|---|--------|
| 1. | The Principal Secretary,
Department of Science & Technology,
Govt. of Bihar | : | Member |
| 2. | The Principal Secretary,
Department of Science & Technology,
Govt. of Jharkhand. | : | Member |
| 3. | Prof. Kailash Chandra Sharma
Vice-Chancellor
Kurukshetra University, Kurukshetra (Haryana) | : | Member |

Procedural Matters:

BOG 2020.34.01	<i>Opening remarks of the Chairman, Board of Governors, IIT Patna</i>
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The Chairman extended a warm welcome to the members present. He called the meeting to order.

BOG 2020.34.02	<i>To confirm the minutes of the 2019/33rd of the Board of Governors held on 12th December, 2019.</i>
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Comments of MHRD: May be noted.

Minutes of 2020/33rd meeting of the Board of Governors, as circulated were approved and confirmed by the Board.

BOG 2020.34.03	<i>To consider and approve the Action taken report on minutes of the 2019/33rd, 2019/32nd and 2018/27th meetings of BoG.</i>
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Comments of MHRD: May be noted.

Following observations were made by the Board while considering the Action Taken Report on the items of minutes of the 2019/33rd, 2019/32nd and 2018/27th meetings of BoG:

Item No.	Title in brief	Action Taken	Board's Observation during 34 th Meeting.
BOG 2018.27.12	Progress on opening of Kendriya Vidyalaya. Board's Observation: Board noted the status and directed the institute to also explore the possibility of having its own school, as is the case of few other IITs.	As ascertained from the Office of KV Sangathan, New Delhi over phone, a project KV for IIT Patna has been approved by their BoG in a meeting held on 27 th January, 2020. Formal communication is awaited.	BOG noted with satisfaction, the approval dated 20.02.2020 received from KV Sangathan, New Delhi for opening of on campus KV up to 08 th standard in the first phase. <i>Note : Rectifying the error through a subsequent communication, the KVS, New Delhi conveyed the revised approval till class V only. KVS is now being requested to approve opening of KV till 8th</i>

			<i>standard in first phase. However classes up to viii standard will begin w.e.f 01st April 2020, as assured by the Deputy Commissioner, KVS, Zonal Office, Patna.</i>
BOG 2019.32.10	To consider and decide the representation of Dr. Atul Thakur regarding his date of regularization. Board's Observation: Director IIT Patna will constitute a committee to examine each of the past cases. Recommendations of the committee may be placed before the Board in its next meeting.	The past cases are being examined. Recommendations will be placed before the BoG in due course.	Office order antedating the regularization of Dr. Atul Thakur has been issued. Committee is yet to be formed. BoG noted the progress.
BOG 2019.33.06	To consider and approve the recommendations of BWC made in its 2019/32nd meeting held on 25th December, 2019. Board's Observation: The Building & Works Committee of the Institute met on 25 th December, 2019 for its 2019/32 nd meeting. Board approved the recommendations made by the BWC with following observations: i. Progress of Phase II construction, being monitored by the CPWD is extremely slow. The deadline for completion has already been	i. Noted for action. ii. Work for construction of a portion of school building has been awarded.	BoG noted the progress.

	<p>revised a couple of times. CPWD is unlikely to meet even the revised deadline, if this slow pace continues. The matter may be pursued regularly with higher authorities of CPWD. CPWD should invoke the penalty clause in case the delay is attributable to NCC, the construction agency.</p> <p>ii. Construction of school building should be taken up in a phased manner with a well-planned design having scope of future expansion.</p>		
BOG 2019.33.07	<p>To consider and approve the policy related to disposal of different types of scraps.</p> <p>Board's Observation: Board approved the policy related to disposal of different types of scraps. While approving the policy, the Board desired the records of various records of assets digitized, required for disposal of obsolete items.</p>	Noted for action.	The policy has been uploaded on intranet. Digitization of records related to assets is being taken up.
BOG 2019.33.12	<p>To Ratify the empanelment of various hospitals to provide cashless medical services to the employees and their dependents.</p> <p>Board's Observation: Board ratified the empanelment of Hospitals. Since an on campus hospital largely functions as Primary</p>	Noted for action.	Large number of hospitals across India have been approached for their consent to provide services on CGHS rates. BoG noted the progress.

Health Centre, the Board directed the institute to approach AIIMS Patna and the State Govt. for opening of an extension Centre in IIT Patna Campus. This will also help reduce recurring expenditure.

BOG 2019.33.17	<p>To report the status of Joining/Leaving of Faculty Members, Officers and Staff members of the Institute.</p> <p>Board's Observation: Following precautionary measures to be taken while recruiting a candidate, were suggested by the Board.</p> <p>i. Feedback may be obtained from previous employers in a well-designed proforma.</p> <p>ii. Background and credentials of the candidates may be checked carefully before recruiting.</p> <p>iii. Police verification of each appointee may be carried out invariably within 03 (three) months from the date of joining.</p>	Action has been initiated on all the three points, suggested by the BoG.	<p>Police verification of each appointee is being carried out using standard format of the Govt. Credentials are also being verified from respective organizations.</p> <p>Proforma for taking the feedback from previous employers is being designed.</p> <p>However the institute demands from the candidates, recommendation letters from two referees while permitting for written test/interview.</p> <p>BoG noted with satisfaction, the compliances made by the Institute.</p>
/BOG 2019.33.18	<p><i>To report the status of various Sponsored Research Projects & Consultancy Projects in the Institute, approved earlier by the sponsoring agencies.</i></p> <p>Board's Observation: <i>The Board noted the above with following observations :</i></p>	<p>i. Observation of the BoG for discouraging the low value consultancy projects (below 01 Lac) was conveyed to the Faculty Members. The matter is being taken up for discussion in all faculty meeting.</p>	<p>The institute is relatively young, whose reputation comparable to older IITs is yet to be built. Hence faculty members expressed concern about not being able to get sufficient number of consultancy</p>

	<p>i. Low value consultancy projects, with value below 1 lac may be discouraged.</p> <p>ii. Third Party inspection of on campus works being carried out by CPWD, by IIT Patna faculty members is a potential conflict of interest. The matter may be thought about from all considerations and existing practice in other IITs too and appropriate measures be taken immediately.</p>	<p>ii. Faculty members of institute initially engaged in 3rd party inspection have recently expressed their inability to undertake the work due to academic and other existing preoccupation. Consent of the CPWD has been obtained to discontinue the assignment.</p>	<p>projects during the all faculty meeting held recently. They have been requested to gather information on the subject from other IITs.</p> <p>BoG noted.</p>
<p>BOG 2019.33.22 (ii)</p>	<p><i>To report about the unfortunate incidence of firing inside the campus and subsequent actions taken by the institute.</i></p> <p>Board's Observation: BoG expressed its concern over the incident. It desired that after examining the pros and cons. of various options for campus security, a well-considered scheme may be put in place and circulated by email to the Board members for their appraisal.</p>	<p>A decision has been taken to deploy trained Home Guards from Govt. of Bihar at sensitive locations including main entrances of the institute. Also caretakers employed through outsourcing agency will be placed in academic and residential blocks and other locations.</p>	<p>Rates and quality of security services offered by Directorate General of Resettlement also may be looked into for finalizing an effective security solution.</p>

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Vide letter dated 20.02.2020, the Kendriya Vidyalay Sangathan (KVS), New Delhi has conveyed the permission to open an on-campus Kendriya Vidyalaya (KV) in phased manner (up to 8th standard in 1st Year) and to commence the classes from 1st April, 2020. A temporary accommodation of 14 rooms will be required urgently to run the KV till a permanent building is constructed. Since the time the institute shifted to its permanent campus, an on-campus school is running classes up to 10th standard. Due to inadequate infrastructure at one place, presently this on campus school is running classes in school premises, a residential flat and 07 shops given in the market complex.

It has been proposed to allow the on-campus school to create a few purely temporary removable structures within the school premises so as to get vacated shops in market complex for the proposed KV.. In their feasibility report, KVS Patna found these shops suitable for running the KV as of now. These structures will necessarily be temporary, and will have to be removed by the on-campus school at their own cost, as and when asked by IIT Patna. This was also agreed to by the Principal of on-campus school vide email dated 11th Feb. 2020.

Comments of MHRD : May be considered.

Realizing the critical necessity of using market complex as a temporary place for running the KV till a permanent structure is made, the BoG gave its approval to allow existing on campus school for creating a few purely temporary removable structures at their present place by suitable and

necessary arrangements. All such temporary structures will have to be removed by the school at their own cost as and when asked by IIT Patna.

BOG 2020.34.09	<i>To consider and approve opening of Corpus Account for Alumni donation and constitution of Alumni Association/Chapter.</i>
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At the moment the Alumni Account at IIT Patna is an expense account in which the donations from Alumni and others are being received. Since the donations received from Alumni are to be used for their cause with their approvals, it is essential to have a separate corpus account for Alumni donations. However, interest from the Corpus Account may be used for expense of SAAR (Students' Association for Alumni Relations) events. To run the activities in an organized manner, a need was felt to have the Alumni Association or Chapter, opened and maintained by IIT Patna Alumni. Since most of the Alumni are based in Mumbai and Bengaluru, it will be good to have Alumni Chapter opened at Bengaluru.

Comments of MHRD : May be considered as per provisions of Statutes of IIT Patna.

The Board accorded its approval.

BOG 2020.34.10	<i>To consider and approve Earmarking of flats under Director's quota.</i>
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In its 28th meeting held on 04th June, 2018 vide item no. 2018.28.07, approval to Earmark a few B Type flats for different purposes including Director's quota was accorded by the BoG. The flats in B and C type are almost fully occupied and allotment of D type flats is in process. To (i) accommodate a few positions whose on campus presence is essential in the interest of Institute, (ii) to optimally use on-campus accommodation which is highly sought after, and (iii) to address such situations as deemed contingent by the institute, it has been proposed to keep 04 nos. of C type and 06 nos. of D type flats at the disposal of Director, to be allotted as deemed fit by the institute. It is informed that due to pressure of providing accommodation to newly joined faculty members, 6 flats in the newly constructed C-type are reserved for faculty.

Comments of MHRD: May be considered.

Agreeing with the necessity of Director's quota as explained above, the Board approved allocating 10% of accommodation in each category, to be allotted by the Director in the interest of Institute.

ITEMS FOR RATIFICATION

BOG 2020.34.11	<i>To ratify the appointments to various Administrative and Technical positions (Group A) which were advertised in the year 2018/2019.</i>
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Comments of MHRD: May be noted.

The Board ratified following selections made on Group A (non-teaching) positions.



Sl. No	Post	No. of applications received	Candidates Shortlisted	Date of Selections	No. of Candidates selected	Status
1	Training & Placement Officer	36	08	31 st July, 2019	01	Mr. Argha Chatterjee joined. Tendered resignation and relieved. Offer letter was issued to first waitlisted candidate. He refused to join. Subsequently offer letter was issued to second waitlisted candidate – Mr. Kripa Shankar Singh. He has given his acceptance to join the post by 29.02.2020.
2	Sports Officer	26	8	31st Jan 2020	1	Offer letter has been issued to Dr. Karunesh Kumar, the selected candidate.

BOG 2020.34.12	<i>To ratify the methodology of deciding ACR/APAR scores for the purpose of promotions of non-faculty members.</i>
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In the process of implementing approved promotion policy of non-faculty members, it was observed that in a few cases, the ACR/APAR was having discrepancies as listed from point I to V.

- I. APAR/ACR is not available.
- II. ACR has been graded only by the Reporting Officer.
- III. Self-appraisal is only available.
- IV. Overall grading not provided by the Reviewing Officer.
- V. Copy of self-appraisal only available.

The mechanism to deal with all such issues was evolved as under, and consent to the same of all employees eligible for promotion was also obtained.

1. Average Scores/Marks equivalent of Grading for the year 2008-09 to 2014-15 in ACR may be given as under:

Outstanding	Very Good	Good	Satisfactory	Poor
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09	07	05	04	0
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- Grading given by the Reporting Officer may be considered, in case of non-availability of marks of Reviewing Officer.
- In case of non-availability of ACR/APAR for any year(s), maximum grading awarded till date may be given for those year(s).

Comments of MHRD: May be noted.

Board ratified the mechanism adopted by the Institute for removing anomalies related to ACR/APAR.

ITEMS FOR INFORMATION AND REPORTING

BOG 2020.34.13	<i>To report the student's strength of IIT Patna.</i>
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Comments of MHRD: May be noted.

The Board noted following student's strength, as on 12th Feb. 2020. Details are as under:

- B.Tech: 1003 (including 05 preparatory students)
- M.Tech: 209
- M.Tech by Research: 03
- M.Sc: 82
- Ph.D: 538

BOG 2020.34.14	<i>To report about the appointments made at the Institute on various Administrative and Technical positions (other than Group A), as advertised in the year 2018/2019.</i>
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Comments of MHRD: May be noted.

The updated status of appointments made on various administrative and Technical positions (other than Group A), since last BoG meeting was noted by the Board. Details are as under:

Sl. No	Post	No. of applications received	Candidates Shortlisted	Date of Selections	No. of Candidates selected	Status
1	Junior Superintendent (General Administration)	227	144	29 th August & 30 th August'2019	5	04 candidates have joined. One candidate is yet to join.

2	Junior Superintendent (Audit/Accounts)	37	32	29 th August & 30 th August'2019	2	02 candidates have joined
3	Junior Assistant (Gen. Admin.)	287	216	18 th and 19 th September 2019	20	20 candidates have joined. One candidate for Junior Assistant (Sanitary) did not join. The post has been re-advertised.

BOG 2020.34.15	<i>To report the status of Joining/Leaving of Faculty Members, Officers & Staff members of the Institute.</i>
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The number of faculty members who joined the institute since last meeting of the BoG till 12.02.2020 is 19, while those who have left the institute during the same period is 01.

The number of staff members who joined the institute since last meeting of the BoG till 12.02.2020 is 03 while those left the institute during the same period is 03.

Comments of MHRD: May be noted.

Detail of officers and staff members who joined the institute since last meeting and who left the Institute was noted by the Board.

BOG 2020.34.16	<i>To report the status of various Sponsored Research Projects & Consultancy Projects in the Institute, approved earlier by the sponsoring agencies.</i>
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IIT Patna has received 12 new research projects worth Rs. 330.83 lacs. and 07 Consultancy projects worth Rs. 44.29 lacs during the period from 16.11.2019 to 12.02.2020.

Comments of MHRD: May be noted.

The Board noted the above.

BOG 2020.34.17	<i>To report about National and International Conference/Seminars/Workshops etc. attended by the Faculty members/Officers and staff of the Institute.</i>
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Comments of MHRD: May be noted.

Details of faculty members/Officers and staff members who attended various national/International Conferences/Seminars were perused and noted by the Board.

BOG 2020.34.18	<i>To report the status of various statutory compliances by the Institute.</i>
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Comments of MHRD: May be noted.

The Board noted with satisfaction, compliances made by the Institute on various statutory matters.

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BOG 2020.34.21	<i>Need to balance out number of outsourced and regular employees</i>
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The institute has to balance employing of outsourced and regular employees. This need has arisen for the following reasons:

- (a) funds under OH-31 has dwindled;
- (b) at the same time, the institute has steadily grown in size and number, thereby requiring larger security and outsourced manpower, incurring higher electricity bill, paying for expanded on-campus medical facility and so on;
- (c) newly started academic programs like B.Tech in Chemical Engineering Department which has small number of regular faculty members need visiting faculty to teach courses;
- (d) large scale construction activity as well as financial matters, ERP etc. need employing of external advisors/consultants.

It is repeated that expenses under (b), (c) and (d) come from OH-31 whose amount has steadily been inadequate in proportion to institute's needs.

The above facts demand that the institute distributes optimally the number of regular employees (whose salary comes from OH-36) and outsourced manpower (paid for from OH-31) under all categories, viz , group A, B and C.

Comments of MHRD: Institute may review the status and plan the expenditure within the budget allocated to the Institute and available IRG.

Board consented to the above views and advised to act accordingly.

OTHERS

BOG 2020.34.22	<i>Any other item with permission of the Chair</i>
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No other item was taken up.

Meeting ended with thanks to the chair.

(Pushpak Bhattacharyya)
Member, Board of Governors
& Director, IIT Patna

(Vishwa Ranjan)
Secretary, Board of Governors
& Registrar, IIT Patna

(Pushpak Bhattacharyya)
Chairman (In-Charge),
Board of Governors, IIT Patna